



# Application for Employment

Please complete this form in CAPITAL LETTERS using black ink and select from the choices given by ticking the boxes e.g. .  
 Questions marked with \* must be completed for the application to be considered.

About the job					
Which position are you applying for?	<input type="checkbox"/> Sandwich Artist® <input type="checkbox"/> Supervisor <input type="checkbox"/> Store Manager	Which stores are you available to work in?	1st Choice 2nd Choice <input type="checkbox"/> <input type="checkbox"/> Market Street, Halifax <input type="checkbox"/> <input type="checkbox"/> Otley Road, Shipley		
About you					
Forename(s)		Date of Birth	__ / __ / __		
Surname		Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female		
Address		Telephone - Day			
		Telephone - Evening			
		Telephone - Mobile			
Post Code		Email Address			
National Insurance Number		Nationality			
*Are you an EU/UK National?	<input type="checkbox"/> YES <input type="checkbox"/> NO	If NO, do you have a valid work permit for the UK?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
<i>To enable us to comply with our obligations under the Asylum and Immigration Act, you will be asked to provide written proof of your right to work in the United Kingdom, before any job offer is made to you. You will be given details of the original document(s) which are required at the appropriate time.</i>					
Current employment status	<input type="checkbox"/> Employed <input type="checkbox"/> Unemployed <input type="checkbox"/> Student <input type="checkbox"/> At School <input type="checkbox"/> Homemaker <input type="checkbox"/> Retired				
Your availability for work		Our stores are open during daytimes, evenings, weekends and holidays so flexibility in working hours is important.			
Date Available To Start Work	__ / __ / __	Notice Period In Current Role			
Ideal Number of Hours Per Week		How will you travel to work?	Car <input type="checkbox"/> Bus <input type="checkbox"/> Cycle <input type="checkbox"/> Walk <input type="checkbox"/>		
Type of Role Required (Tick all those you would accept)	<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Weekends Only <input type="checkbox"/> Term-Time Only <input type="checkbox"/> Vacation Only				
Please state your preference for the following shifts:	1st Choice 2nd Choice 3rd Choice		Are there any days or times when you are NOT available to work?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/> DAYTIME SHIFTS
	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/> EVENING SHIFTS
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> WEEKEND SHIFTS		
If yes, please state when you are NOT available to work					
Your education		Please list your last 8 qualifications, starting with the most recent.			
Name of School / College	Type e.g. Degree, GCSE	Subject e.g. English	Grade e.g. B	Year Attained	
Are you currently studying?	<input type="checkbox"/> YES <input type="checkbox"/> NO	If so, is this full or part time?	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time		
Your employment					
Dates Of Employment	__ / __ / __ To __ / __ / __	Name & Address of Employer			
Position Held		Key Responsibilities			
Salary	£				
Reason For Leaving					



Dates Of Employment	__/__/__ To __/__/__	Name & Address of Employer	
Position Held			
Salary	£	Key Responsibilities	
Reason For Leaving			
Dates Of Employment	__/__/__ To __/__/__	Name & Address of Employer	
Position Held			
Salary	£	Key Responsibilities	
Reason For Leaving			
<b>Your skills and abilities</b>			
To support your application, please outline your reasons for applying to Subway and the skills or benefits you can bring, including relevant experience in food service, customer service, cash handling, food hygiene certificates and supervision or management. If you have little or no relevant experience, please tell us why you think you are the right person to work for Subway.			
What are your interests?			
<b>References</b>		Please provide two referees (not family) including your most recent employer. References will <i>not</i> be taken before a job offer is agreed.	
Name of First Referee		Name of Second Referee	
Occupation		Occupation	
Full Postal Address		Full Postal Address	
Relationship e.g. employer.		Relationship e.g. academic.	
<b>Additional Information</b>			
* Have you ever been convicted of a criminal offence, other than a spent conviction under the Rehabilitation of Offenders Act 1974?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
* Have you ever taken drugs or any dangerous drug controlled under the MISUSE of DRUGS Act 1971?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
* Do you or have you ever had a problem with alcohol or substance abuse?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>Medical Information</b>		This information will be used to assess your safety in handling the foods and cleaning materials we use.	
* Have you, or anyone you have had close contact with, ever suffered, or been a carrier of, any disease likely to lead to food poisoning, including typhoid, cholera, dysentery and salmonella.		<input type="checkbox"/> YES <input type="checkbox"/> NO	
* Do you suffer from any allergies or medical conditions that affect your skin?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
* Please specify any injuries, illnesses or disabilities likely to affect your work with us:			
<b>Equal Opportunities</b>		We are an equal opportunities employer. To help us implement and monitor our equal opportunities policies please provide the following information.	
<i>This information will not be used in shortlisting for this position.</i>			
Do you consider yourself to have a disability? If yes, please give details, and state how can we assist with any special needs to enable you to attend interview or carry out your duties?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
What is your ethnic origin?			
How did you hear about this vacancy?		<input type="checkbox"/> Newspaper Advert <input type="checkbox"/> Internet <input type="checkbox"/> Job Centre <input type="checkbox"/> University Job Exchange <input type="checkbox"/> Store <input type="checkbox"/> Poster <input type="checkbox"/> Friend	
<b>Declaration</b>			
<ul style="list-style-type: none"> <li>I certify that the information given by me, to the best of my knowledge, is true and complete.</li> <li>I acknowledge that dishonesty or the giving of incorrect information on purpose may render this application and any subsequent employment invalid and subject to summary termination.</li> <li>In accordance with the Data Protection Act 1998, I hereby authorise Subway to process the information contained in this application form for recruitment and selection purposes.</li> <li>I authorise the referees provided to disclose relevant details of my current or previous employment performance &amp; good character.</li> </ul>			
PRINT NAME:		SIGNATURE:	
		DATE: __ / __ / __	

PLEASE RETURN TO: [jobs@cmlsubway.co.uk](mailto:jobs@cmlsubway.co.uk) or by post to HR Director, Craven Midas Limited T/A Subway  
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